

Document Pack



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County Hall, Carmarthen. SA31 1JP

THURSDAY, 16TH NOVEMBER, 2017

**TO: ALL MEMBERS OF THE SOCIAL CARE & HEALTH
SCRUTINY COMMITTEE**

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **SOCIAL CARE & HEALTH SCRUTINY COMMITTEE** WHICH WILL BE HELD IN THE **CHAMBER, COUNTY HALL, CARMARTHEN** AT **10.00 A.M. ON THURSDAY, 23RD NOVEMBER, 2017** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

Mark James CBE

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Michelle Evans Thomas
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Ref:	AD016-001

SOCIAL CARE & HEALTH SCRUTINY COMMITTEE

14 MEMBERS

PLAID CYMRU GROUP – 7 MEMBERS

- | | | |
|----|-------------------|-------------------------------|
| 1. | Councillor | Kim Broom |
| 2. | Councillor | Alun Davies |
| 3. | Councillor | Tyssul Evans |
| 4. | Councillor | Jean Lewis |
| 5. | Councillor | Emlyn Schiavone |
| 6. | Councillor | Gwyneth Thomas [Chair] |
| 7. | Councillor | Dorian Williams |

LABOUR GROUP – 4 MEMBERS

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|----|-------------------|------------------------|
| 1. | Councillor | Ken Lloyd |
| 2. | Councillor | Andre McPherson |
| 3. | Councillor | Eryl Morgan |
| 4. | Councillor | Louvain Roberts |

INDEPENDENT GROUP – 3 MEMBERS

- | | | |
|----|-------------------|--------------------------------------|
| 1. | Councillor | Ieuan Wyn Davies [Vice-Chair] |
| 2. | Councillor | Rob Evans |
| 3. | Councillor | Edward Thomas |

AGENDA

1. APOLOGIES FOR ABSENCE.
2. DECLARATIONS OF PERSONAL INTERESTS.
3. DECLARATION OF PROHIBITED PARTY WHIPS.
4. PUBLIC QUESTIONS (NONE RECEIVED).
5. PRESENTATION BY ROS JERVIS, DIRECTOR OF PUBLIC HEALTH, HYWEL DDA UNIVERSITY HEALTH BOARD - GENERAL OVERVIEW OF THE DIRECTOR'S ROLE.
6. PRESENTATION BY ESTELLE HITCHON, DIRECTOR OF PARTNERSHIP AND ENGAGEMENT AND ROB JEFFERY, HEAD OF OPERATIONS, WELSH AMBULANCE SERVICES NHS TRUST - OVERVIEW OF THE SERVICE.
7. FUTURE BUSINESS MODEL FOR CARELINE IN CARMARTHENSHIRE. 5 - 8
8. SOCIAL CARE WELSH LANGUAGE STRATEGY "MORE THAN JUST WORDS". 9 - 12
9. WEST WALES CARE PARTNERSHIP - AN OVERVIEW. 13 - 32
10. INFORMATION, ADVICE & ASSISTANCE SERVICE AND PREVENTATIVE SERVICES. 33 - 36
11. EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORT. 37 - 38
12. FORTHCOMING ITEMS. 39 - 58
13. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THE 26TH SEPTEMBER, 2017. 59 - 66

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SOCIAL CARE & HEALTH SCRUTINY COMMITTEE
23RD NOVEMBER 2017

FUTURE BUSINESS MODEL FOR CARELINE IN CARMARTHENSHIRE

Purpose:

To provide the Committee with an overview of a future business model for Careline in Carmarthenshire. A presentation will provide a detailed background and context regarding the reasons for considering a new business model and will include an overview of the opportunities this presents to the Authority in the future.

To consider and comment on the following issues:

The proposed future business model for Careline.

Reasons:

For the Committee's information and comment.

To be referred to the Executive Board / Council for decision: NO

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:-
Cllr. J. Tremlett (Social Care & Health Portfolio Holder)

<p>Directorate Communities Name of Head of Service: Rhian Dawson</p>	<p>Designations: Head of Integrated Services</p>	<p>Tel Nos. 01267 228900</p> <p>E Mail Addresses: Rhian.Dawson@wales.nhs.uk</p>
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EXECUTIVE SUMMARY
SOCIAL CARE & HEALTH SCRUTINY COMMITTEE
23RD NOVEMBER 2017

FUTURE BUSINESS MODEL FOR CARELINE IN CARMARTHENSHIRE

To provide the Committee with an overview of a future business model for Careline in Carmarthenshire. A presentation will provide a detailed background and context regarding the reasons for considering a new business model and will include an overview of the opportunities this presents to the Authority in the future.

DETAILED REPORT ATTACHED ?

NO – Presentation to be provided to members at the meeting.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Rhian Dawson** **Head of Integrated Services**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **Rhian Dawson** **Head of Integrated Services**

1. Local Member(s) - N/A
2. Community / Town Council – N/A
3. Relevant Partners - N/A
4. Staff Side Representatives and other Organisations - N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THERE ARE NONE

Title of Document	File Ref No.	Locations that the papers are available for public inspection
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SOCIAL CARE & HEALTH SCRUTINY COMMITTEE

23RD NOVEMBER, 2017

SOCIAL CARE WELSH LANGUAGE STRATEGY “MORE THAN JUST WORDS”

Purpose:

The Committee has requested an update on the provision of Welsh language services in adult social care. A powerpoint presentation will be delivered at the meeting to outline the progress being made. This will also include a short video featuring our Dewis Sir Gâr service, which was commended for its delivery of the Active Offer¹ at the ‘More Than Just Words’ awards event in Cardiff.

To consider and comment on the following issues:

Members are asked to note the good progress that is being made in improving the provision of adult social care services in Welsh and the commendation that the Dewis Sir Gâr service recently received at the ‘More than Just Words’ awards event.

Reasons:

For the Committee’s information.

To be referred to the Executive Board / Council for decision: **NO**

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:-

Cllr. J. Tremlett (Social Care & Health Portfolio Holder)

Directorate:

Communities

Name of Head of Service:

Rhian Dawson

Designations:

Head of Integrated Services

Tel Nos.

01267 228900

Rhian.Dawson@wales.nhs.uk

¹ An active offer simply means providing a service in Welsh without someone having to ask for it. It means creating a change of culture that takes the responsibility away from the individual and places the responsibility on service providers and not making the assumption that all Welsh speakers speak English anyway.

EXECUTIVE SUMMARY
SOCIAL CARE & HEALTH SCRUTINY COMMITTEE
23RD NOVEMBER, 2017

SOCIAL CARE WELSH LANGUAGE STRATEGY
“MORE THAN JUST WORDS”

A powerpoint presentation will be delivered at the meeting to outline the progress being made. This will also include a short video featuring our Dewis Sir Gâr service, which was commended for its delivery of the Active Offer at the ‘More Than Just Words’ awards event in Cardiff.

DETAILED REPORT ATTACHED ?

NO – A powerpoint presentation will be provided to members at the meeting.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Rhian Dawson** **Head of Integrated Services**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **Rhian Dawson** **Head of Integrated Services**

1. Local Member(s) - N/A
2. Community / Town Council – N/A
3. Relevant Partners - N/A
4. Staff Side Representatives and other Organisations - N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

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SOCIAL CARE & HEALTH SCRUTINY COMMITTEE

23RD NOVEMBER, 2017

**SUBJECT:
WEST WALES CARE PARTNERSHIP: AN OVERVIEW**

Purpose:

This report provides an overview of partnership arrangements established within the West Wales footprint to meet the requirements within Part 9 of the Social Services and Well-Being (Wales) Act 2014. These include the establishment of a statutory Regional Partnership Board (RPB) with functions defined by the Act and in subsequent regulations and a wider West Wales Care Partnership.

To consider and comment on the following issues:

Statutory requirements under Part 9 of the SSWBWA and partnership arrangements in place within West Wales to meet these requirements.

Reasons:

For the Committee's Information

To be referred to the Executive Board / Council for decision: NO

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:-

Cllr. J. Tremlett (Social Care & Health Portfolio Holder)

Directorate

Communities

Name of Head of Service:

Martyn Palfreman

Report Author:

Martyn Palfreman

Designations:

**Head of Regional
Collaboration**

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E Mail Addresses:

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EXECUTIVE SUMMARY
SOCIAL CARE & HEALTH SCRUTINY COMMITTEE
23RD NOVEMBER, 2017

WEST WALES CARE PARTNERSHIP: AN OVERVIEW

1. BRIEF SUMMARY OF PURPOSE OF REPORT.

This report advises the Committee of requirements within Part 9 of the Social Services and Wellbeing (Wales) Act 2014 (SSWBWA) regarding partnership working in the provision of care and support and of arrangements in place in West Wales to meet those requirements.

The West Wales Care Partnership (WWCP) was established in early 2016. Its work is overseen by the statutory Regional Partnership Board (RPB). Five strategic priorities have been identified by the RPB, which are (1) integrated commissioning, (2) service integration and pooled funds, (3) transforming mental health and learning disability services, (4) Information, Advice and Assistance/ prevention and (5) implementation of the Welsh Community Care Information System (WCCIS). These priorities are underpinned by a strategic approach to carers, workforce development and citizen engagement. Regional programmes to address the identified priorities and these are funded through the Welsh Government's Integrated Care Fund (ICF) and transformation funding previously provided through the regional Delivering Transformation Grant (DTG) and now paid directly to the three local authorities via the RSG.

Further details on the establishment of the WWCP and its early activity are provided in its first Annual Report which was published in April 2017.

Section 14 of the SSWBWA requires local authorities and Local Health Boards to produce Population Assessments setting out the needs for care and support across a range of population groups in their area, the range and level of services required to meet those needs and the extent to which these are currently not being met. The Population Assessments must also consider how these services will be provided through the medium of Welsh. The first West Wales Population Assessment was published in March 2017, following consideration and agreement by each of the statutory partner agencies.

Section 14A of the Act requires the production of regional Area Plans to address issues identified within the Population Assessments. The first West Wales Area Plan is currently under development and will be brought to statutory partner agencies for sign-off in early 2018, prior to publication in April.

DETAILED REPORT ATTACHED ?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Martyn Palfreman**

Head of Regional Collaboration

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	YES	NONE	NONE	YES	NONE

1. Policy, Crime & Disorder and Equalities

The subject has significant implications in supporting policy intentions to more effectively integrate services across organisational remits. This is in keeping with policy commitments arising from the Social Services and Well-being (Wales) Act (2014).

2. Legal

There are a range of legal issues, including: responding to the statutory requirements in an appropriate and timely manner; and establishing proper governance arrangements and legal agreements.

3. Finance

Service integration and transformation, required under the Social Services and Wellbeing (Wales) Act and delivered through the West Wales Care Partnership will require changes in funding priorities and integrated funding arrangements, for example through the establishment of pooled funds and collective management of streams such as the Integrated Care Fund.

5. Risk Management Issues

There is a risk of non-compliance with statutory requirements if the partnership arrangements set out in the report are not delivered in full.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Martyn Palfreman

Head of Regional Collaboration

1. Local Member(s) - N/A
2. Community / Town Council - N/A
3. Relevant Partners - N/A
4. Staff Side Representatives and other Organisations - N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Social Services and Wellbeing (Wales) Act 2014 – Part 2 Code of Practice		http://gov.wales/docs/dhss/publications/151218part2en.pdf
Social Services and Wellbeing (Wales) Act 2014 – Part 9 Statutory Guidance		http://gov.wales/docs/dhss/publications/151218part9en.pdf
West Wales Population Assessment		http://www.wwcp.org.uk/wp-content/uploads/2017/03/West-Wales-Population-Assessment-March-2017.pdf
West Wales Care Partnership Annual Report 2016-17		http://www.wwcp.org.uk/wp-content/uploads/2017/04/West-Wales-Regional-Partnership-Annual-Report-2016-17.pdf

WEST WALES CARE PARTNERSHIP: AN OVERVIEW

1. PURPOSE OF THE REPORT

- 1.1 This report provides an overview of partnership arrangements established in the West Wales footprint to meet the requirements within Part 9 of the Social Services and Well-Being (Wales) Act 2014. These include the establishment of a statutory Regional Partnership Board (RPB) with functions defined by the Act and in subsequent regulations, and a wider West Wales Care Partnership.

2. BACKGROUND

- 2.1 The Social Services and Wellbeing (Wales) Act 2014 (SSWBWA) came into force on 6 April 2016 and provides a coherent legal framework for improving the well-being of people who need care and support, and carers who need support, and for transforming social services in Wales. The following core principles underpin the Act:

- **Voice and control** – putting the individual and their needs, at the centre of their care, and giving them a voice in, and control over reaching the outcomes that help them achieve wellbeing.
- **Prevention and early intervention** – increasing preventative services within the community to minimise the escalation of critical need.
- **Wellbeing** – supporting people to achieve their own wellbeing and measuring the success of care and support.
- **Co-production** – developing ways of working whereby practitioners and people work together as equal partners to plan and deliver care and support.
- **Cooperation, partnership and integration** – improving the efficiency and effectiveness of service delivery, providing coordinated, person centred care and support and enhancing outcomes and wellbeing

- 2.2 Part 9 of the SSWBWA requires local authorities to make arrangements to promote co-operation with their relevant partners and others in relation to adults with needs for care and support, carers and children. It places a duty on relevant partners to co-operate with, and provide information to, the local authorities for the purpose of planning and delivering their social services functions. It also provides for the formation of partnership arrangements between local authorities and Local Health Boards for the discharge of their functions. These arrangements are designed to help ensure improved outcomes and well-being of people as well as increased efficiency and effectiveness in service delivery.

2.3 Part 9 requires the establishment of RPBs on Local Health Board (LHB) boundaries, with the following responsibilities:

- Respond to the population assessment carried out in accordance with section 14 of the Act
- Implement the plans for each of the local authority areas covered by the board which local authorities and local health boards are each required to prepare and publish under section 14A of the Act
- Ensure that partnership bodies provide sufficient resources for the partnership arrangements
- Promote the establishment of pooled funds where appropriate, and establish these for (1) family support functions, (2) functions exercised jointly in response to the Population Assessment (see Section 5 below) and (3) from April 2018, care home accommodation functions
- Prioritise the integration of services, initially in relation to:
 - Older people with complex needs and long term conditions, including dementia
 - People with learning disabilities
 - Carers, including young carers
 - Integrated Family Support Services
 - Children with complex needs due to disability or illness
- Consider appropriate arrangements for mental health and substance misuse services within the partnership structure
- Determine appropriate structures for the provision of these integrated services
- Bring together all relevant partners and ensuring that they work effectively together to improve outcomes for people
- Ensure appropriate governance and accountability arrangements are in place to support the partnership arrangements
- Allow for delegation of functions to a local authority or Local Health Board where appropriate
- Ensure that appropriate arrangements are in place for advocacy for all individuals and information, advice and assistance as required by the Act, with local authorities leading on agreeing with partners what service components should be developed on a national, regional and local basis
- Consider alternative not for profit business models in meeting the wellbeing needs of their local population
- Foster engagement with existing networks or forums

2.4 The Act also confers duties on the RPBs to prepare annual reports, from April 2017, for submission to Welsh Ministers, and establish appropriate information sharing arrangements.

2.5 Membership of RPBs must, as a minimum include:

- At least one elected member of a local authority which established the board
- At least one member of a Local Health Board which established the board
- The Director of Social Services for each local authority or his or her nominated representative
- A representative of the Local Health Board
- Two persons representing the interests of the third sector organisations in the area covered by the board
- At least one person representing the interests of care providers in the area covered by the board
- One person representing people with needs for care and support in the area covered by the board
- One person representing carers in the area covered by the board

2.6 Full details of requirements under Part 9 of the Act are contained in statutory guidance issued by Welsh Government and accessible at <http://gov.wales/docs/dhss/publications/151218part9en.pdf>.

3. PARTNERSHIP ARRANGEMENTS IN WEST WALES

- 3.1 A new West Wales Care Partnership (WWCP) was established in early 2016 to meet the requirements of the SSWBWA, superseding previous regional collaborative arrangements which spanned the Hywel Dda and Powys Health Board areas. Regulations for Part 9 of the Act provide for the establishment of separate partnership arrangements in Powys.
- 3.2 The West Wales RPB oversees and directs the work of the WWCP. It is chaired by Sue Darnbrook, Strategic Director for Care, Protection and Lifestyle in Ceredigion County Council and the vice chair is Councillor Jane Tremlett, Executive Board Member for Social Care and Health in Carmarthenshire County Council. With the exception of one current vacancy, RPB membership meets the requirements set out in Paragraph 2.5 above and includes representatives of each of the partner statutory agencies, the third sector, independent sector and the Social Care Wales. Two service user representatives and one carer have also been appointed and there are plans to augment this with a further carer representative and a younger person representing users of child and family services. Mechanisms for wider citizen engagement in the work of the Board are under development. A full list of the current membership is provided as an Annexe to the Terms of Reference in Appendix 1.

3.3 Terms of Reference have been agreed by the RPB and these are provided in Appendix 1. Whilst it is a statutory body, the Board does not have delegated decision-making powers. All decisions of the Board therefore require ratification by the statutory partners. The governance of the wider WWCP is currently being reviewed with a view to ensuring:

- A genuinely whole system approach to care and support in West Wales
- Improving outcomes for people needing care and support
- Optimisation and, where appropriate, collective management of available resources
- A single regional governance structure for the integration of health and social care
- Clear demarcation of authority, accountability and decision making and further streamlining of arrangements
- Aligned management of risk, performance, outcomes; and finances
- Enhanced democratic accountability

Proposals are currently being developed for consideration by partner agencies and the RPB, which are likely to include:

- Establishment of a Joint Committee under existing Local Government legislation (with the UHB as a non-voting member) or Part 9 of the Social Services and Wellbeing (Wales) Act
- Creation of an 'Executive Board' of local authority and Health Board directors, acting by unanimous decision within delegated authority
- Clarification of the role of the Regional Partnership Board in scrutinising delivery of legislative responsibilities by the statutory partners
- Reviewing the terms of reference and remit of regional programme boards sitting under the Executive Board and overseeing specific regional programmes
- Development of an over-arching 'Integration Agreement' setting out shared strategic intent in relation to integration, under which separate Agreements for the care homes pooled fund and future joint arrangements would sit. This would also specify the agreed governance arrangements

3.4 The review will also look to establish appropriate links with existing regional structures including the regional Mental Health Partnership Board and Substance Misuse Area Planning Board to enable the RPB to influence work in those areas. The RPB continues to take opportunities to align its programme with relevant priorities being taken forward by the three Public Service Boards, and establish regular reporting to those Boards on progress. Strategic links are also being put in place with the

Mid Wales Health Care Joint Committee, recently established to take forward work to address the findings of the [Mid Wales Healthcare Study](#) in providing accessible, high quality, safe and sustainable healthcare services in Mid Wales, and the [regional collaboration for health \(ARCH\) programme](#) aimed at improving the health, wealth and wellbeing of people in South West Wales .

- 3.5 Further details on the establishment of the WWCP and its early activity are provided in the RPB's first [Annual Report](#) which was published in April 2017.

4. REGIONAL PRIORITIES

- 4.1 The RPB has identified 5 strategic priorities and 'pace setter' agencies which are leading on implementation for the region. These are as follows:

Integrated commissioning: Agreeing shared commissioning intentions and integrating commissioning activity including market facilitation and development, contracting, quality monitoring and procurement; establishing regional mechanisms for engaging strategically with care providers; promoting and supporting the development of social enterprises, cooperatives, third sector and user-led services (Pace setter: Pembrokeshire County Council)

Service integration and pooled funds: Developing a coherent approach for application across services and establishing pooled funds for adult care homes by April 2018 (Pace setter: Carmarthenshire County Council) The Social Care and Health Scrutiny Committee has previously received a detailed report on activity being undertaken in support of this priority.

Transforming mental health and learning disability services: Implementing community based models of service which support and promote independent living. The mental health work forms part of Hywel Dda University Health Board's Transforming Clinical Services programme (Pace setter: Hywel Dda University Health Board)

Information, Advice and Assistance/ prevention: Developing a consistent and robust approach to prevention across the region, including Information, Advice and Assistance services, that promotes independence, supports individual wellbeing and reduces demand for managed care and support services (Pace setter: Pembrokeshire County Council/ Carmarthenshire County Council)

Implementation of the Welsh Community Care Information System (WCCIS): This nationally-developed system has already been implemented in Ceredigion and is designed to enable safe sharing of

information across health and social care agencies, thus facilitating improved and integrated care and support for residents. A programme of implementation across the remaining 2 local authorities and Hywel Dda University Health Board is under development (Pace setter: Ceredigion County Council)

A strategic approach to carers, workforce development and citizen engagement will underpin delivery of these priorities.

- 4.2 Regional programmes and programme management capacity are in place to address each of the strategic priorities. These are resourced largely through the Integrated Care Fund (ICF) and Welsh Government funding previously allocated to regions via the Delivering Transformation Grant (DTG), which was transferred to the three local authorities via the RSG from April 2017. A small Regional Collaboration Unit, hosted by Carmarthenshire County Council, provides support to the RPB and coordination of its programme.

5. POPULATION ASSESSMENT AND AREA PLAN

- 5.1 Section 14 of the SSWBWA requires local authorities and Local Health Boards to undertake Population Assessments once every five years. Population Assessments must provide an analysis of:

- The needs for care and support and the support needs of carers across the LHB footprint
- The range and level of services, including preventative services required to meet those needs
- The extent to which those needs are not being met and where improvement is therefore needed
- How these services will be delivered through the medium of Welsh

- 5.2 The first [West Wales Population Assessment](#) was published in March 2017, following consideration and agreement by each of the statutory partner agencies. It provides an analysis in keeping with the requirements set out above and covering the following population groups:

- Carers
- Children and young people
- Health and physical disability
- Learning disability (including autism)
- Mental health
- Older people
- Sensory impairment
- Substance misuse

- Violence against women, domestic abuse and sexual violence

5.3 Key messages within the Population Assessment include:

- The vital contribution of carers in providing informal support, which reduces demand for long term care
- The need to further develop preventative approaches for children and young families to deliver positive outcomes and ensure support within a financially challenging climate
- The need for proactive programmes to address public health challenges such as smoking and obesity, and prevent escalation of conditions which may give rise to a need for care and support
- The need to further transform learning disability and mental health services, moving from institutional models of care to those which promote independence and support people in playing a full and active role in society
- The need to provide responsive services to a significantly increasing number of older people with complex needs across the region (the number of people over the age of 65 living in the region is expected to increase by 60% by 2015 and anticipated rise of 44% in the number of people with dementia in parts of the region over the same period)
- The need for an integrated, preventative approach to meeting the needs of people with a sensory impairment
- Clear opportunities for joined up approaches to address domestic and sexual violence introduced through the Wellbeing of Future Generations (Wales) Act 2015 and Violence Against Women, Domestic Violence and Sexual Abuse Act 2015

5.4 Overarching recommendations within the Assessment are summarised as follows:

- We must remain focused on respecting people's dignity and protecting them from neglect and abuse
- Services should be available in Welsh for all who need them
- Prevention – delaying or removing the need for ongoing care and support – should underpin all we do and we need to help communities to help themselves
- We must recognise the contribution of carers and provide them with appropriate support
- The transition between children's and adult's services needs to be handled appropriately to make sure young adults continue to get the support they need to live independent and fulfilled lives
- We must involve users, carers, service providers and wider communities in the planning and delivery of care and support

- We should be bold and radical in changing the way services are provided
- We need an integrated approach to commissioning and delivery of services and look to pool our resources where possible to ensure we make best use of available budgets and join services up at the point of delivery

5.5 Section 14A of the Act requires the development of regional Area Plans which must provide a description of the range and level of services proposed to be provided, or arranged, to respond to the care and support needs, and the support needs of carers identified in Population Assessments. Area Plans must be published within a year of each Population Assessment and the first Plans are therefore required by April 2018.

5.6 The first West Wales Area Plan is currently being drafted and will be brought to statutory partner agencies for sign-off in early 2018.

RECOMMENDATIONS

That the Committee:

1. Notes statutory requirements under Part 9 of the SSWBWA and partnership arrangements in place within West Wales to meet these requirements



West Wales Regional Partnership Board

Terms of Reference

Background

Statutory guidance for Part 9 of the Social Services and Wellbeing (Wales) Act 2014 and the Partnership Arrangements (Wales) Regulations 2015 set out the requirements, purpose and responsibilities of the new Regional Partnership Boards.

These Terms of Reference reflect the above requirements and set out local arrangements for the West Wales Regional Partnership Board ("the Board").

Purpose and role

1. To take steps to secure strategic planning and partnership working between Carmarthenshire County Council, Pembrokeshire County Council, Ceredigion County and Council and Hywel Dda University Health Board (together the "Statutory Partners") and to ensure Statutory Partners:
 - Discharge duties under Part 9 of the Social Services and Wellbeing (Wales) Act;
 - Set regional priorities; and
 - Identify and respond to opportunities for collaboration and integration in the delivery of health, social care and wellbeing in West Wales.
2. To oversee delivery of regional priorities and unblock obstacles to successful collaborative working.
3. To produce an Annual Report for Welsh Ministers on delivery of the Board's objectives;
4. To prioritise the integration of services in relation to:

- Older people with complex needs and long-term conditions, including dementia
 - People with learning disabilities
 - Carers, including young carers
 - Integrated Family Support Services
 - Children with complex needs due to disability or illness;
5. Over time, to extend the provision of integrated services by the Statutory Partners beyond the priority areas identified in the Statutory Guidance;
 6. To ensure the Statutory Partners have appropriate arrangements in place across the region to:
 - Respond to the advocacy requirements of individuals
 - Offer Information, Advice and Assistance services which are accessible and suit the needs of individuals
 - Promote the development of social enterprises, cooperatives, user-led services, third sector and not for profit delivery models
 7. To require the Statutory Partners to undertake a Population Assessment each electoral cycle, as required under section 14 of the Social Services and Wellbeing (Wales) Act and implement plans at local authority and regional level as required under section 14A;
 8. To consider the Population Assessment and determine where the integrated provision of services, care and support will be most beneficial within the region. This should be informed by the views of service users.
 9. To ensure that the Statutory Partners establish pooled funding arrangements for family support functions and, from April 2018, for care home accommodation for adults;
 10. To consider whether any functions exercised jointly in response to the Population Assessment should be the subject of pooled fund arrangements and recommend the same to Statutory Partners;
 11. To put in place mechanisms to ensure effective management of the Integrated Care Fund (ICF), ensure funded schemes achieve identified outcomes on time and on budget and ensure 'due diligence' is exercised

before utilising any part of the funding to provide a grant or procure services from third parties.

12. To consolidate the development of Integrated Family Support Services and require the Statutory Partners to establish an Integrated Family Support Team;
13. To provide strategic direction to ensure that information is shared and used effectively to improve the delivery of services, care and support, using technology and common systems to underpin this;
14. To ensure Statutory Partners review existing formal partnerships across health and social care in West Wales, strengthen governance as required and identify opportunities for new partnership arrangements at local authority and regional level;
15. To develop an integrated approach to delivering services for children with complex needs, due to disability or illness and for children and young people with mental health problems. This includes transition arrangements from children to adult services.
16. To ensure that Statutory Partners provide sufficient resources to support the partnership arrangements in accordance with section 167 of the Act;
17. To consider what additional or alternative arrangements may be required to integrate services to improve outcomes for individual and/or make more effective use of resources. This should also include consideration of what arrangements would be more effective at a national, rather than regional or local level.
18. To require the Statutory Partners to agree an annual regional budget to support delivery of agreed priorities and agree to any reallocation of resources within the course of the year to support revised priorities;
19. To require that the Statutory Partners ensure the agreed priorities reflect specific duties within the Social Services and Wellbeing (Wales) Act and facilitates service transformation across the region through effective collaborative working, sharing of practice and comparative analysis;
20. To report on progress and delivery to the three Public Service Boards;

21. To maintain formal links with Public Service Boards in Carmarthenshire, Ceredigion and Pembrokeshire, the Mid Wales Healthcare Collaborative and the 'A Regional Collaboration for Health (ARCH)' programme;
22. To ensure that Statutory Partners meet accountability requirements to the Welsh Government regarding deployment of grant funding;
23. To require the Integrated Programme Delivery Board (being a board of the Statutory Partners) scrutinise activities to support delivery of the Board's priorities, deploy resources appropriately, monitor delivery and provide reports when required to the Regional Partnership Board;
24. To take a regular view on whether regional governance arrangements are effective in promoting collaboration and facilitating delivery of the Board's priorities;
25. To ensure the Statutory Partners make appropriate arrangements for service user and carer engagement in the development and delivery of the regional programme and Partnership Plan.

Delegated powers and authority

26. The Board is authorised by the partner agencies to ensure delivery of the requirements of Part 9 of the Social Services and Wellbeing (Wales) Act. Autonomous decision-making powers will be ascribed to the Board where appropriate to facilitate delivery of its responsibilities. Any such delegation of powers will be agreed separately by partner agencies before being enacted. In all other areas, decisions taken by the Board will be required to be taken through decision-making process of partner agencies to obtain ratification.

Operation

27. The Board will meet every two months.
28. The Board will develop and maintain strategic links with three Public Service Boards within the region.
29. The Board will receive regular exception reports on activities undertaken to support delivery of its priorities.

30. Appropriate reporting links will be established and maintained with the Powys Regional Partnership Board in relation to areas of shared responsibility and interest.

Membership

31. The Board will comprise the minimum membership as set out in the Code of Practice, namely:

- At least one elected member of each of Carmarthenshire County Council, Ceredigion County Council and Pembrokeshire County Council;
- At least one member of Hywel Dda University Health Board;
- The persons appointed as Directors of Social Services under section 144 of the Act in respect of Carmarthenshire County Council, Ceredigion County Council and Pembrokeshire County Council;
- An executive of Hywel Dda University Health Board;
- At least one person who represents the interests of care providers in the area covered by the Regional Partnership Board;
- At least one person to represent people with needs for care and support in the area covered by the Regional Partnership Board; *
- One person to represent carers in the area covered by the Regional Partnership Board; *
- One representative of the Carmarthenshire, Ceredigion and Pembrokeshire Voluntary Services Councils;
- One representative of a national third sector organisation. *

32. Those members marked with a * will be selected through an external appointments process.

33. Additional members may be co-opted onto the Board at any time, by agreement of its Members, to support delivery of its business.

Chairing arrangements

34. The Chair and Vice Chair will be formally appointed by the Board for a one year term from the date of appointment. The next appointments will be made in July 2017.

Quorum

35. In order for the meetings to proceed and actions to be agreed, a minimum of two Local Authorities and the Local Health Board will need to be represented.

Deputies

36. Each representative will identify a named deputy to participate in Board meetings should they be unable to attend. It is the responsibility of the Board member to ensure that are represented in the event of unavoidable absence from a meeting. Should the representative and the deputy be unable to attend, an alternative representative will be agreed by the Chair in advance of the meeting.

Secretariat

37. The secretariat will be provided by the Regional Collaboration Unit, hosted by Carmarthenshire County Council.

38. Agendas and supporting papers will be circulated a minimum of 5 working days in advance of meetings. Agenda items should be submitted to the Chair at least one calendar month before each meeting.

39. Items for consideration under 'Any Other Business' will be agreed in advance with the Chair.

40. Agendas, minutes and supporting papers will be made available to the public via the West Wales Care Partnership website

Review

41. These terms of reference will be reviewed next in **December 2017**.

Annexe

Membership

At least one elected member of each of Carmarthenshire County Council, Ceredigion County Council and Pembrokeshire County Council

Councillor Jane Tremlett (Carms) **VICE CHAIR**
Councillor Catherine Hughes (Ceredigion)
Councillor Tessa Hodgson (Pembrokeshire)

At least one member of Hywel Dda University Health Board

Bernadine Rees OBE

The persons appointed as Directors of Social Services under section 144 of the Act in respect of Carmarthenshire County Council, Ceredigion County Council and Pembrokeshire County Council

Jake Morgan (Carmarthenshire)
Sue Darnbrook (Ceredigion) **CHAIR**
Jonathan Griffiths (Pembrokeshire)

An executive of Hywel Dda University Health Board

Sarah Jennings
Jill Paterson

At least one person who represents the interests of care providers in the area covered by the Regional Partnership Board

Melanie Minty (Care Forum Wales)

At least one person to represent people with needs for care and support in the area covered by the Regional Partnership Board

Alan Thomas
James Tyler

One person to represent carers in the area covered by the Regional Partnership Board

Steven Griffiths

One representative of the Carmarthenshire, Ceredigion and Pembrokeshire Voluntary Services Councils

Hazel Lloyd Lubran (Ceredigion Association of Voluntary Organisations)

One representative of a national third sector organisation

Currently vacant (as at November 2017)

Others:

National workforce and improvement

Cathryn Thomas (Social Care Wales)

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SOCIAL CARE & HEALTH SCRUTINY COMMITTEE

23RD NOVEMBER 2017

INFORMATION, ADVICE AND ASSISTANCE SERVICE AND PREVENTATIVE SERVICES

Purpose:

To provide an update to the Committee, as requested at the Members Induction session, on the Authority’s current and future provision for Information, Advice & Assistance Service and preventative services in relation to statutory duties under the Social Services & Wellbeing Act (Wales) 2014. This update will be provided through a Powerpoint presentation at the meeting.

To consider and comment on the following issues:

Progress on the development of the Information, Advice and Assistance Service and preventative services within Carmarthenshire

Reasons:

For the Committee’s information and comment.

To be referred to the Executive Board / Council for decision: NO

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:-

Cllr. J. Tremlett (Social Care & Health Portfolio Holder)

Directorate

Communities

Name of Head of Service:

Rhian Dawson

Report Author:

Joel Martin

Designations:

Head of Integrated Services

Social Services and Well-being (Wales) Act – Implementation Manager

Tel Nos.

01267 228900

01267 228915

E Mail Addresses:

Rhian.Dawson@wales.nhs.uk

JSMartin@carmarthenshire.gov.uk

EXECUTIVE SUMMARY
SOCIAL CARE & HEALTH SCRUTINY COMMITTEE
23RD NOVEMBER 2017

**INFORMATION, ADVICE AND ASSISTANCE SERVICE AND
PREVENTATIVE SERVICES**

To provide an update to the Committee, as requested at the Members Induction session, on the Authority's current and future provision for Information, Advice & Assistance Service and preventative services in relation to statutory duties under the Social Services & Wellbeing Act (Wales) 2014. This update will be provided through a Powerpoint presentation at the meeting.

DETAILED REPORT ATTACHED ?

NO – Powerpoint Presentation to be provided at the meeting.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Rhian Dawson** **Head of Integrated Services**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **Rhian Dawson** **Head of Integrated Services**

1. Local Member(s) - N/A
2. Community / Town Council – N/A
3. Relevant Partners - N/A
4. Staff Side Representatives and other Organisations - N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THERE ARE NONE

Title of Document	File Ref No.	Locations that the papers are available for public inspection
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EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORTS

SCRUTINY COMMITTEE : Social Care and Health

DATE OF MEETING : 23rd November 2017

ITEM	RESPONSIBLE OFFICER	EXPLANATION	REVISED SUBMISSION DATE
DoLS Update	Cathy Richards	<p>Since the retirement of the DoLS Manager in July the Senior Safeguarding Manager has been working to introduce further improvements to the DoLS process ensuring timescales and statutory duties are met.</p> <p>The Senior Safeguarding manager is also leading the regional DoLS improvement group which is making huge progress in ensuring consistent approach to assessments and data capture across the region.</p> <p>As a result of this work, awaiting comparative data across Wales and recruitment of a new Dols manager in progress, an updated report is not yet complete. However, an improved position for Carmarthenshire is clearly evident and details of this will be fully presented in the new year.</p>	24/1/2018

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**SOCIAL CARE & HEALTH
SCRUTINY COMMITTEE
23RD NOVEMBER 2017**

**FORTHCOMING ITEMS FOR NEXT MEETING
18TH DECEMBER, 2017**

Discussion Topic	Background
3-year Revenue Budget Consultation	This item will provide members with an opportunity to consider and comment on the budget settlement, departmental service budgets and efficiency savings proposals.
5-year Capital Programme Consultation	This item will provide members with an opportunity to consider and comment on the draft five-year capital programme.
Communities Department Business Plan 2018/19-2021	This item will enable the Committee to consider and comment on the Communities Departmental Business Plan 2018/19–2021 relevant to its remit.
Mental Health Transformation Report (Post Consultation)	This update will enable the Committee to monitor the progress being made in relation to supporting people with mental health needs in the County.
Trading Standards Update	This item will provide members with an update on the initiatives in place for the protection of the elderly and vulnerable.
Carers Partnership Board Update (to include Carers Strategy, Carers Assessments and Carers Forum)	This item will provide members with an update on the Carers Partnership Board.

The following documents are attached for information:-

- (1) *The latest version of the Social Care & Health Scrutiny Committee’s Forward Work Programme;*
- (2) *The latest version of the Executive Board’s Forward Work Programme.*

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SC&H Scrutiny Committee – Forward Work Programme 2017/18

23 June 2017 Joint with E&C	26 September 17	17 November 17 Joint with E&PP	23 November 17	18 December 17	24 January 18	5 March 18	19 April 18
Annual Report of Director of Social Services 2016/17	Q1 Performance Management Report for the Council's 2017/18 Well-being Objectives	Area Planning Board Drug & Alcohol Misuse Strategy Annual Report 2016/17	Review of Careline	3-year Revenue Budget Consultation	Pooled Budgets	Budget Monitoring 2016/17	Actions & Referrals Update
	Budget Monitoring 2016/17		Prevention & Information, Advice & Assistance	5-year Capital Programme Consultation	Learning Disability Strategy	Q3 Performance Monitoring 2016/17	Update on Carers' Assessments
	SC&H Scrutiny Annual Report 2016/17		DOLs Update	Communities Business Plan 2018/19-2021	Actions & Referrals Update	Annual Safeguarding Report	Compliments & Complaints End of Year Report 2017/18
	SC&H Scrutiny Forward Work Programme 2017/18		Welsh Language Services for Older People	Mental Health Transformation Report (Post Consultation)		Area Plan Part 9 SSWBA	
	Pooled Budgets (Initial report)		Ambulance Service Standards Update	Trading Standards Update		Update on Mental Health Transformation	
	Local Action Plan in response to Jasmine Report (including CSSIW Escalating Concerns Procedures)		West Wales Care Partnership Overview	Carers Partnership Board Update (to include Carers Strategy, Carers Assessments and Carers Forum)			
	Carmarthenshire County Council's Annual Report 2016/17		Public Health Board Presentation				

ITEMS CARRIED OVER FROM PREVIOUS WORK PROGRAMME:

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- TIC Project Update
- Community Health Council to be invited to a meeting
- Results of Service User satisfaction survey
- Public Health Wales to be invited to a meeting

PROPOSED ITEMS:

- Are people safe and protected in Carmarthenshire Care Homes? (Including how risks are managed)
- Commissioning and workforce development in the care sector and the impact on the quality of the experience.
- Welsh Language in Social Care “More than Just Words”

ANNUAL ITEMS (TBC)

- Ageing Well Plan Annual Report
- Hywel Dda Information & Consultation Strategy for Carers Annual Report
- Revised Charging Policy

DEVELOPMENT SESSIONS:

- Social Services and Well-being Act (4th September 2017)
 - *To include consultation on Mental Health Transformation*
- Performance Information – identifying priorities
- Substance Misuse Training Session (6th November 2017)

SITE VISITS:

- Cwmamman Day Centre
- Day Centres

TASK & FINISH REVIEW:

- Integration into communities
- Mental Health (possibly 2018/19)

EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18 as at 9th OCTOBER 2017

Introduction

This plan is published to encourage and enable greater understanding between the Executive, all Councillors, the public and other stakeholders. It assists the Scrutiny Committees in planning their contribution to policy development and holding the executive to account.

The plan gives the public and stakeholders a chance to see the forthcoming major decisions to be made by the Executive Board and the County Council over the next 12 months. It is reviewed and published bi-annually to take account of changes and additional key decisions.

WORKING DRAFT

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18
as at 9th OCTOBER 2017**

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CHIEF EXECUTIVES

Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council
QUARTERLY PERFORMANCE REPORT	Wendy Walters Director of Regeneration & Policy	HR	P & R Scrutiny	N/A	N/A
ARIP ANNUAL REPORT AND IMPROVEMENT PLAN	Wendy Walters Director of Regeneration & Policy/Helen Morgan	Leader	OCT	NOV	DEC
PREVENT/COUNTER TERRORISM	Wendy Walters, Director of Regeneration & Policy/Anthony Maynard			NOV	
WELSH LANGUAGE ANNUAL REPORT	Wendy Walters, Director of Regeneration & Policy/Gwyneth Ayres	Culture, Sport & Tourism	DEC	JAN	

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18
as at 9th OCTOBER 2017**

CHIEF EXECUTIVES

Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council
DISPOSALS POLICY	Wendy Walters, Director of Regeneration & Policy/Jason Jones				
HOW CARMARTHENSHIRE RESULTS COMPARE TO OTHER COUNCILS IN WALES	Wendy Walters Director of Regeneration & Policy	Leader	OCT	NOV	NOV
EQUALITIES REPORT	Wendy Walters, Director of Regeneration & Policy/Gwyneth Ayres	Housing			
PSB WELL-BEING PLAN FOR CONSULTATION	Wendy Walters, Director of Regeneration & Policy/Gwyneth Ayres	Leader	NOV		

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18
as at 9th OCTOBER 2017**

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CHIEF EXECUTIVES

Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council
AGEING WELL ANNUAL REPORT	Wendy Walters, Director of Regeneration & Policy/Gwyneth Ayres	Housing			
RECRUITMENT POLICY	Paul R Thomas	Deputy Leader		26 TH MARCH	
HALF YEAR SICKNESS ABSENCE	Paul R Thomas	Deputy Leader			
PAY POLICY STATEMENT	Paul Thomas Assistant Chief Executive	Deputy Leader	N/A	23 RD FEBRUARY	14 TH MARCH
SICKNESS ABSENCE	Paul R Thomas ACE	Deputy Leader			
TRANSFORMATION INNOVATION AND CHANGE ANNUAL REPORT	Jon Owen – TIC MANAGER	Deputy Leader		OCT 18	
ANNUAL REVIEW OF COUNCILLORS' & CO-OPTED MEMBERS' ALLOWANCES SCHEME	Gaynor Morgan Democratic Services		Democratic Services Cttee MARCH	APRIL	May AGM

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18
as at 9th OCTOBER 2017**

CHIEF EXECUTIVES

Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council
ANNUAL REVIEW OF THE CONSTITUTION - CRWG	Linda Rees Jones Head of Administration & Law	N/A CRWG - FEB		APRIL	May AGM
ANNUAL PROGRESS REPORT - DIGITAL TRANSFORMATION STRATEGY 2017-2020	Noelwyn Daniel Head of ICT	Deputy Leader	APRIL	MAY	
REVIEW OF THE CONSTITUTION (LEGISLATION CHANGES) - CRWG	Linda Rees Jones Head of Administration & Law	N/A CRWG - FEB	N/A	AS AND WHEN REQUIRED	AS AND WHEN REQUIRED
REVIEW OF COMMUNITY COUNCIL BOUNDARIES & ELECTORAL ARRANGEMENTS	Wendy Walters, Director of Regeneration & Policy	Resources	As and when required		
CONFERENCE APPLICATIONS/REPORTS	Gaynor Morgan Democratic Services Manager	Leader	N/A	N/A	N/A
FORWARD WORK PROGRAMME AND UPDATE BI-ANNUALLY	Gaynor Morgan Democratic Services Manager	Business Manager		APRIL OCT	
CITY DEAL UPDATE (INCLUDING LIFE SCIENCE & WELLNESS PROJECT)	Wendy Walters Director of Regeneration and Policy	Leader			

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18
as at 9th OCTOBER 2017**

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CHIEF EXECUTIVES

Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council
WELLBEING OBJECTIVES	Wendy Walters Director of Regeneration and Policy	Communities and Rural Affairs			
HUB AND COMMUNICATIONS - UPDATE	Wendy Walters, Director of Regeneration & Policy	Deputy Leader	As and when required	As and when required	As and when required
WELSH GOVERNMENT CONSULTATION DOCUMENTS	Wendy Walters Director of Regeneration & Policy	Deputy Leader	If applicable	If applicable	If applicable
OUTSIDE BODY – MEMBER FEEDBACK	Linda Rees Jones Head of Administration & Law/Gaynor Morgan Democratic Services Manager	Deputy Leader	N/A	N/A	N/A

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18
as at 9th OCTOBER 2017**

COMMUNITY SERVICES

Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny or other Cttee	Date to Executive Board	Date to County Council
REVISED CHARGING POLICY (post consultation)	Lyn Walters / Rhys Page	SC&H	SC&H TBC	TBC	TBC
GWENDRAETH SPORTS HALL	Ian Jones	Culture, Sport & Tourism		TBC	
CHILD MEASUREMENT PROGRAMME		E&C			
REPORT ON THE CAPITAL INVESTMENT AND SERVICE IMPROVEMENT OF SPORT & LEISURE – FITNESS AND AQUATICS	Ian Jones	Culture, Sport & Tourism			

WORKING DRAFT

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18
as at 9th OCTOBER 2017**

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COMMUNITY SERVICES

Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny or other Cttee	Date to Executive Board	Date to County Council
MENTAL HEALTH TRANSFORMATION	Avril Bracey	SC&H			
MEETING THE REQUIREMENTS OF THE GYPSY & TRAVELLERS ACCOMMODATION NEEDS ASSESSMENT	Robin Staines (Rachel Davies)	HSG			
TENANT VISION ENGAGEMENT PLAN (POST CONSULTATION)	Robin Staines (Les James)	HSG		Autumn 2017	
DAY OPPTS WITHIN CARMARTHENSHIRE	Robin Staines	SC&H			
HOMELESSNESS STRATEGY –	Robin Staines	HSG			
ENFORCEMENT POLICY (POST CONSULTATION)	Robin Staines	PP			

WORKING DRAFT

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18
as at 9th OCTOBER 2017**

CORPORATE SERVICES

Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council
RESERVES STRATEGY	Chris Moore Director of Corporate Services	RESOURCES		OCT 2017	N/A
BI-MONTHLY REVENUE AND CAPITAL BUDGET MONITORING REPORTS	Chris Moore Director of Corporate Services	RESOURCES	N/A	APRIL JUNE SEPT NOV JAN MARCH	N/A
QUARTERLY TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT	Chris Moore Director of Corporate Services	RESOURCES	N/A	JULY OCT JAN	N/A
ANNUAL TREASURY MANAGEMENT & PRUDENTIAL INDICATOR REPORT	Chris Moore Director of Corporate Services	RESOURCES	N/A	JULY	FEB
5 YEAR CAPITAL PROGRAMME	Chris Moore Director of Corporate Services	RESOURCES	ALL DEC/ JAN	NOV	N/A

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18
as at 9th OCTOBER 2017**

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CORPORATE SERVICES

Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council
5-YEAR CAPITAL RECEIPT STRATEGY	Wendy Walters, Director of Regeneration & Policy	RESOURCES	n/a	n/a	n/a
COUNCIL TAX SETTING REPORT	Chris Moore Director of Corporate Services	RESOURCES	n/a	n/a	march
COUNCIL TAX BASE	Chris Moore / John Gravelle	RESOURCES	N/A	NOV	MARCH
COUNCIL TAX PREMIUMS	Chris Moore / John Gravelle	RESOURCES		√ (date unclear)	√ (date unclear)
Council Tax Reduction Scheme	Chris Moore / John Gravelle	RESOURCES	N/A	N/A	JAN
BUDGET STRATEGY (Revenue and Capital)	Chris Moore Director of Corporate Services	RESOURCES	ALL DEC/ JAN	NOV	N/A

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18
as at 9th OCTOBER 2017**

CORPORATE SERVICES

Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council
BUDGET OUTLOOK (Revenue and Capital)	Chris Moore Director of Corporate Services	RESOURCES	ALL DEC/ JAN	NOV	N/A
TREASURY MANAGEMENT POLICY AND STRATEGY	Chris Moore Director of Corporate Services	RESOURCES	N/A	FEB	FEB
FINAL BUDGET	Chris Moore Director of Corporate Services	RESOURCES	N/A	FEB	FEB
HOUSING REVENUE ACCOUNT BUDGET AND RENT SETTING REPORT	Chris Moore Director of Corporate Services	RESOURCES	HOUSING	FEB	FEB
BUDGET OUTLOOK 2018/21	Chris Moore Director of Corporate Services	RESOURCES	N/A	JULY/SEPT	N/A

WORKING DRAFT

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18
as at 9th OCTOBER 2017**

EDUCATION & CHILDREN

Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council
MODERNISING EDUCATION PROGRAMME - QUARTERLY PROGRESS REPORTS	Simon Davies, Schools Modernisation Manager	E&C	N/A	N/A	N/A
FELINFOEL COMMUNITY EDUCATION CENTRE – OPTIONS FOR THE DISPOSAL OF THE BUILDING	Matt Morden	E&C		TBC	
REVIEW OF BEHAVIOUR MANAGEMENT SERVICES	Gareth Morgan	E&C	TBC	TBC	TBC
ACCOMMODATING LOOKED AFTER CHILDREN – COMMISSIONING & COSTS	Stefan Smith Head of Children’s Services	E&C			
CSSIW INSPECTION, EVALUATION & REVIEW OF LOCAL AUTHORITY SERVICES	Stefan Smith – Head of Children’s Services	E&C			
SCHOOL IMPROVEMENT PANEL ANNUAL REPORT	Gareth Morgans – Head of Education	E&C			
ESTYN REPORT –QUARTERLY SYNOPSIS	Gareth Morgan	E&C			

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18
as at 9th OCTOBER 2017**

ENVIRONMENT					
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council
FLOOD RISK MANAGEMENT PLAN	Ruth Mullen Director of Environment / Ainsley Williams Head of Waste & Environmental Services	Environment		Feb 18	
WASTE TREATMENT AND DISPOSAL	Ruth Mullen Director of Environment / Ainsley Williams Head of Waste & Environmental Services	ENVIRONMENT		Jan 18	
REVIEW OF HOUSEHOLD WASTE RECYCLING CENTRE PROVISION	Ruth Mullen Director of Environment / Ainsley Williams Head of Waste & Environmental Services	ENVIRONMENT		Feb 18	

WORKING DRAFT

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18
as at 9th OCTOBER 2017**

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ENVIRONMENT

Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council
SUPPLEMENTARY PLANNING GUIDANCE	Ruth Mullen Director of Environment / Llinos Quelch Planning Services	DEPUTY LEADER		OCT 17	
FEES REGARDING COMMON LAND	Ruth Mullen Director of Environment / Llinos Quelch Planning Services	Environment			
GARDEN/GREEN WASTE COLLECTION UPDATE	Ruth Mullen Director of Environment / Ainsley Williams Head of Waste & Environmental Services	Environment	Jan 18	Feb 17	

**EXECUTIVE BOARD FORWARD WORK PROGRAMME 2017/18
as at 9th OCTOBER 2017**

ENVIRONMENT					
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council
HIGHWAYS DESIGN GUIDE	Ruth Mullen Director of Environment / Steve Pilliner Highways & Transport	Environment		Dec 17	
ASSET MANAGEMENT PLAN	Ruth Mullen Director of Environment / Steve Pilliner Highways & Transport	Resources		Feb 18	
WASTE DISPOSAL CONTRACT AWARD	Ruth Mullen Director of Environment / Ainsley Williams Head of Waste & Environmental Services	Environment			

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TUESDAY, 26TH SEPTEMBER, 2017

PRESENT: Councillor G. Thomas [Chair]

Councillors:

S.M. Allen (in place of I.W. Davies), K.V. Broom, A. Davies, R.E. Evans, W.T. Evans, M.J.A. Lewis, K. Lloyd, A.S.J. McPherson, E. Morgan, E.M.J.G. Schiavone, E.G. Thomas and D.T. Williams

Also in attendance:

Councillor J. Tremlett, Executive Board Member for Social Care & Health

The following Officers were in attendance:

Ms A. Bracey	-	Head of Mental Health & Learning Disabilities
Ms R. Dawson	-	Head of Integrated Services
Ms C. Harrison	-	Head of Strategic Joint Commissioning
Mr M. Palfreman	-	Head of Regional Collaboration
Mr N. Edwards	-	Safeguarding & Commissioning Manager
Ms S. Sauro	-	Performance, Analysis & Systems Manager
Ms A. Thomas	-	Group Accountant
Mrs M. Evans Thomas	-	Principal Democratic Services Officer

Chamber, 3 Spilman Street, Carmarthen : 10.00 a.m. – 12.40 p.m.

1. APOLOGIES AND OTHER MATTERS

Apologies for absence were received from Councillors I.W. Davies and B.A.L. Roberts.

The Chair, on behalf of the Committee, thanked Councillor Rob Evans for arranging automated defibrillator training for members. It was noted that automated defibrillators will be placed in County Hall and 3 Spilman Street in the near future.

2. DECLARATIONS OF PERSONAL INTERESTS

There were no declarations of personal interest.

3. DECLARATION OF PROHIBITED PARTY WHIPS

There were no declarations of prohibited party whips.

4. PUBLIC QUESTIONS (NONE RECEIVED)

The Chair advised that no public questions had been received.

5. 2017/18 WELL-BEING OBJECTIVES PERFORMANCE MONITORING REPORT - QUARTER 1

The Committee considered a report detailing progress against the actions and measures in the 2017/18 Well-being Objectives delivery plan relevant to the Committee's remit, as at 30th June, 2017.

The following questions/observations were raised on the report:-

- Reference was made to the fact that we have a lot more older people to look after and officers were asked how discussions are progressing with the Health Board regarding the Through The Night Service. The Head of Integrated Services explained that the Through The Night Service has been running for 7-8 years, however, the number of people receiving the service has been going down. It is important to ensure that people are receiving the correct and safe service in view of the fact that complexity is increasing. People who are receiving the service at the moment are extremely complex cases and officers are looking at how best to provide a service for them. These discussions are ongoing and include looking at supporting these service users with community nurses in the future. Any progress will be reported to Committee;
- Officers were asked for further information on Step Down Beds. The Head of Integrated Services explained that the definition of Step Down Beds is discharging someone from hospital, not just to convalescent units but also to vacant beds in residential homes and care homes. It was also important to consider Step Up Beds and avoid admission to hospital if possible. She added that a review had been undertaken of all Step Up and Step Down Beds in Carmarthenshire to ensure best use. Officers are aware that the correct use is not being made of Community Beds so the criteria for their use is being reviewed;
- Reference was made to the fact that the measure relating to the rate of people aged 75+ kept in hospital while waiting for social care is on target, however, it was pointed out that in the past data was collected for a broader age range and concern was expressed that this measure was hiding data for the under 74 age group. The Head of Integrated Services explained that 75+ is the criteria set by the Welsh Government six months ago for delayed transfers of care, however, it has not made a big change to the figures as there weren't many under 75s. She added that a lot of work is being done to ensure flow through our domiciliary care including looking at voids in sheltered complexes so that we can provide another pathway to avoid delayed transfers of care.

RESOLVED that the report be received.

6. REVENUE AND CAPITAL BUDGET MONITORING REPORT 2017/18

The Committee considered the Revenue and Capital Budget Monitoring Report in relation to the Social Care and Health Service which provided an update on the latest budgetary position as at 30th June, 2017, in respect of the 2017/18 financial year.

The Social Care and Health Service was projecting an overspend of £950k on the revenue budget and a net variance of -£6,936k against the 2017/18 approved capital budget.

The following questions/observations were raised on the report:-

- Asked how the projected overspend compared to the previous year, the Group Accountant explained that the report shows the projection as at June 2017 which is early on in the financial year. She added that the pattern over the previous two years was that the overspend projection had reduced by the year end;
- Asked how closely she works with the Health Service on their predictions, the Head of Integrated Services advised the Committee she finds it invaluable as it is in our best interests to help them understand the value of social care and the fact that we can only provide social care for those who need it most as it is not an infinite resource. The Head of Mental Health and Learning Difficulties added that her staff work closely with colleagues at Hywel Dda as it was important to work together when reviewing packages, interventions and providing the right support at the right time. She added that her team had won an award this week for collaboration;
- Asked why there were no figures alongside the Crossroads Plan in the report, the Group Accountant advised the Committee that there should be no nil entries in Appendix C and she would ensure that the report is amended by the next meeting.

RESOLVED that the report be received.

7. SOCIAL CARE & HEALTH SCRUTINY COMMITTEE ANNUAL REPORT 2016/17

The Committee received an Annual Report detailing the work of the Committee during the 2016/17 municipal year. The report had been prepared in accordance with Article 6.2 of the Council's Constitution which requires Scrutiny Committees to prepare an annual report giving an account of the Committee's activities over the previous year.

The report provided an overview of the Committee's work programme and the key issues considered during the year including those issues referred to/from the Executive Board and other Scrutiny Committees. The report also provided details of development sessions and site visits arranged for the Committee as well as attendance data.

The following questions/observations were raised on the report:-

- Reference was made to the Domiciliary Care Commissioning Framework and officers were asked what guarantees do we have in relation to staff turnover, conditions etc. as they are dealing with the most sensitive client group and some clients see up to 15 different carers per week. The Head of Strategic Joint Commissioning explained that when the service was re-commissioned it provided an opportunity to look at various things such as the national living wage, travel time, travel cost etc. Work has also been undertaken on workforce development and the issue of us being able to attract and retain staff. The Head of Regional Collaboration added that the West Wales Care Partnership which comprises Carmarthenshire, Pembrokeshire and Ceredigion County Councils and the Health Board, is committed to developing a shared work strategy. It is all about how we attract a robust and resilient workforce. Resources have been identified to

support training and development for commissioners to ensure that the best quality of care is provided;

- Reference was made to the first recommendation on page 11 of the report where the end of the sentence appeared to be missing. The Committee was advised that this would be rectified before the document was published.

RESOLVED that the Social Care & Health Scrutiny Committee's Annual Report 2016/17 be endorsed, subject to the above-mentioned amendment.

8. SOCIAL CARE & HEALTH SCRUTINY COMMITTEE FORWARD WORK PROGRAMME 2017/18

The Committee considered its Forward Work Programme for 2017/18, which had been prepared in accordance with the Council's Constitution which required Scrutiny Committees to develop and publish annual forward work programmes identifying issues and reports to be considered at meetings during the course of the municipal year.

Following a discussion, it was agreed that the following items be included in the Forward Work Programme:-

- Deprivation of Liberty (DoLs) Update
- Substance Misuse Update
- Trading Standards Update
- Carers Partnership Board Update (to include the Carers Strategy, Carers Assessments and Carers Forum)
- Welsh Language Services for Older People Update
- Ambulance Service Standards Update

It was also agreed that representatives from the Community Health Council and Public Health Wales be invited to a future meeting.

RESOLVED that the Forward Work Programme for the Social Care & Health Scrutiny Committee for 2017/18 be confirmed, subject to the inclusion of the above-mentioned amendments.

9. SERVICE INTEGRATION AND POOLED FUNDS

The Committee considered a report on Service Integration and Pooled Funds. Under the Social Services and Well-being (Wales) Act 2014 (SSWBA), Councils and Health Boards have a statutory obligation to establish and maintain pooled fund arrangements in relation to:-

- the exercise of their care home accommodation functions;
- the exercise of their family support functions;
- specified functions exercised jointly in response to Population Assessments where such arrangements are considered appropriate.

The report detailed the regional arrangements that have been put in place to support organisations in meeting their obligations under the Act.

The following observations was raised on the report:-

- Reference was made to the fact that we have an ageing population with more complex needs and although we want to keep people in their own homes sometimes there comes a point when you cannot cope. The Head of Strategic Joint Commission advised the Committee that officers had undertaken a piece of work looking at the accommodation needs of older people which highlighted the need for nursing beds, complex nursing beds and EMI beds.

RESOLVED

- 9.1 that the Council's statutory obligation to establish pooled funds for adult care homes be noted;
- 9.2 that the regional arrangements established in order to meet pooled funding obligations be acknowledged.

10. CARMARTHENSHIRE'S QUALITY ASSURANCE ARRANGEMENTS INCLUDING OPERATION JASMINE ACTION PLAN

The Committee considered a report detailing Carmarthenshire's Quality Assurance Arrangements including the Operation Jasmine Action Plan.

The provision of adult social care has grown increasingly complex and diverse since 1990 when the NHS and Community Care Act introduced the concept of a mixed economy of care. Each Local Authority was required to develop commissioning and contracting arrangements, particularly quality assurance systems, to ensure service users and carers receive reliable and safe services. Alongside this development, the Care Standards Act 2000 also introduced explicit standards for care providers and established the regulatory body, the Care and Social Services Inspectorate Wales (CSSIW) to regulate and inspect care providers to assure the public of the quality of care provided both by Local Authority and independent care providers.

Since the inception of commissioning in 2002, Carmarthenshire has developed effective contract management and contract monitoring arrangements and our commissioning arrangements, including quality assurance systems, are considered effective and robust (CSSIW 2014, 2015 and 2016).

The Committee also considered the Operation Jasmine Action Plan which was developed in 2016 following an investigation into the neglect of older people in several care homes in North Wales. The Action Plan for both West Wales (the three Local Authorities and the Hywel Dda University Health Board) and Powys is submitted to each Authority's Local Operational Group for Adult Safeguarding. For the purposes of accountability and governance, the Action Plan is reviewed and updated each quarter at both the Local Operational Groups before submission to the Regional Safeguarding Board.

The following questions/observations were raised on the report:-

- In order to improve standards, it is important to monitor the Action Plan and officers were asked who is responsible for monitoring the Action Plan to ensure that there is development/improvement. The Safeguarding and Commissioning Manager explained that if there is a specific action for a

specific care provider then it would be up to the Commissioner to follow up on that;

- In relation to responding to concerns, officers were asked how long it takes for something to be done. The Safeguarding and Commissioning Manager explained that it is all about what is reasonable and proportionate. Where there is evidence to indicate concerns are of a serious nature, the Authority will consider its contractual position including the termination provisions of the contract. The Head of Mental Health and Learning Disability added that where there are concerns in relation to safety officers respond quickly.

RESOLVED

10.1 that the report and the Authority's effective quality assurance arrangements be noted;

10.2 that the Operation Jasmine Action Plan be noted.

11. CARMARTHENSHIRE COUNTY COUNCIL'S DRAFT ANNUAL REPORT FOR 2016/17

The Committee considered the Council's draft Annual Report for 2016/17 which included the second year progress report on the Corporate Strategy 2015-20, the Summary Annual Report 2016/17 and the full Annual Report.

When the Corporate Strategy was published in 2015/20 it was agreed that an annual progress report would be produced setting out 24 outcome measures to judge our progress against. The Corporate Strategy would be reviewed for 2018/19 as the Well-being of Future Generations (Wales) Act 2015 requires our Well-being Objectives to be incorporated within the Corporate Strategy.

In previous years the Annual Report and Improvement Plan have been combined into a single document. However, this year these documents have been separated because the new Well-being of Future Generations Act required the publication of our Well-being Objectives by the 31st March and it therefore made sense to incorporate our Improvement Plan for the year ahead within that. It would not have been possible to produce the Annual Report before the year's end.

It was noted that it was a requirement of the Local Government (Wales) Measure that the Authority must publish an Annual Report on past performance by the end of October each year.

The following observation was raised on the report:-

- Reference was made to staff absence and the pressure that staff are under. Concern was expressed that staff will be under increasing pressure in view of impending cuts and efficiencies and it was important that this is monitored.

RESOLVED that the draft Annual Report, including the Second Year Progress Report on the Corporate Strategy, be received.

12. FORTHCOMING ITEMS

The Committee requested that the following items be added to the agenda:-

- Deprivation of Liberty (DoLs) Update
- Welsh Language Services for Older People Update
- Ambulance Service Standards Update

RESOLVED that the list of forthcoming items to be considered at the next scheduled meeting to be held on Thursday, 23rd November, 2017 be noted.

13. MINUTES - 20TH APRIL, 2017

RESOLVED that the minutes of the meeting of the Committee held on 20th April, 2017 be signed as a correct record.

CHAIR

DATE

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